



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Nathan Mattila, Chairman
Paul L. Rafuse,
Water Superintendent

Lance Lewand, Vice-Chairman

Michael MacEachern, Clerk

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WATER COMMISSIONERS MEETING AGENDA
August 7, 2017 – 5:30 P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Minutes of July 25, 2017. (SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

- 2.1 5:45 PM Eric Ohanian, P.E., Structural Project Engineer, Tighe & Bond
Discuss/Review bridge replacement project at our Main St. pumping station.

III. MEETING BUSINESS:

- 3.1 Discuss/Review/Vote to move forward with the hiring of new staff.
- 3.2 Discuss on call schedule with respect to the Superintendent's continued participation given the result of the joint meeting between the Board of Selectmen and AFCSME Counsel 93 Re: the Water Department Superintendent
- 3.3 Approve refund for acct# 60976A, 3 Warren Road, \$91.50 RE: Customer overpaid final water bill.

IV. COMMISSIONERS UPDATES AND REPORT:

V. WATER SUPERINTENDENTS UPDATES AND REPORTS:

- 5.1 Independent status of the Water Department
- 5.2 Begin looking into financing for water main upgrades
- 5.3 W-2 service truck body repairs
- 5.4 Fitchburg Rd. storage tank
- 5.5 Sanitary Survey progress on corrective actions

VI. OFFICE UPDATES AND REPORTS:

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report. (SF)

**** (SF) signature folder**

VII. ADJOURNMENT:

Ray Jackson Letter